



# **FORWARD PLAN**

**15 November 2009 - 14 March 2010**

**Produced By:**

**Democratic Services  
City of York Council  
Guildhall  
York  
YO1 9QN  
Tel No. 01904 551088**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14<sup>th</sup> and 28<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

## What information does the Forward Plan contain?

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Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

**If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:** Education;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Quality and Access for all young children - Early Years Capital Grant

**Description:** Purpose of report: Allocation of government funding for projects to improve quality and access relating to the delivery of Nursery Education Grant for 3 and 4 year olds. Three-year capital funding, available for minor and major works in voluntary, private, independent sectors and with childminders. The impact on children's care and learning will be monitored and the effects will start to become clear within six months of the award being granted.

Members are asked to: To approve recommendations of the Places Sub-group, Capital Panel, a sub group of the Early Years and Extended Schools Partnership, the bids OVER £50,000 to receive funding. Bids UNDER £50,000 will be considered at the Decision Session- Executive Member on the 13th October 2009.

**Wards Affected:** All Wards;

**Report Writer:** Rosemary Flanagan

**Deadline for Report:** 05/11/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Rosemary Flanagan

rosemary.flanagan@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Quality and Access for all young children - Early Years Capital Grant

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on: 21/10/09

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty 2010/2011

**Description:** Purpose of report: To consider which of the political groups should be invited to appoint the Lord Mayor for the municipal year 2010/2011.

Members are asked to: Invite the political group with the largest cumulative total of points on Lord Mayors Day to nominate the Lord Mayor for the municipal year 2010/2011

**Wards Affected:** All Wards;

**Report Writer:** Anne Platt

**Deadline for Report:** 05/11/09

**Lead Member:** Leader

**Lead Director:** Chief Executive

**Contact Details:** Anne Platt

anne.platt@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Lord Mayoralty 2010/2011

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 15/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Introduction of a Quality Contract for bus service provision in York

**Description:** Purpose of report: Identify how a statutory quality contract might be introduced in line with the motion from Full Council on 2nd April 2009.

Members are asked to: Consider the options available for management of bus services in York.

**Wards Affected:**

**Report Writer:** Andrew Bradley      **Deadline for Report:** 05/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Andrew Bradley

andrew.bradley@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Introduction of a Quality Contract for bus service provision in York

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

**Pre-Decision**

**By Chief Officers at** QCG (No meeting -      **on:** 29/10/09  
Circulation Deadline  
only)

**By Political Group Leaders on:**

**By Strategic Policy Panel (if required) on:**

**Post-Decision**

**By Strategic Policy Panel (if Required) on:**



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Contract Procedure Rules

**Description:** Purpose of report: As requested by Members the Contract Procedure Rules have been updated and amended.

Members are asked to: Approve the Contract Procedure Rules at the next the full council.

**Wards Affected:**

**Report Writer:** David Walker      **Deadline for Report:** 05/11/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** This report has been deferred from the Executive Meeting of 06/10/2009 in order to reflect the outcomes of current MoreforYork work in blueprinting the procurement workstream,

**Consultees:** N/A

**Background Documents:** Committee Report for Contract Procedure Rules

### **Call-In**

If this item is called-in either pre or post decision, it will 23/11/09  
be considered by Scrutiny Management Committee on:

### **Internal Clearance Process**

#### **Pre-Decision**

**By Chief Officers at** CMT

**on:** 09/09/09

**By Political Group Leaders on:**

**By Strategic Policy Panel (if required) on:**

#### **Post-Decision**

**By Strategic Policy Panel (if Required) on:**

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Debt Policy

**Description:** Purpose of report: The report will present the councils debt policy for approval.

Members are asked to: Approve the councils dept policy at the next full council.

**Wards Affected:**

**Report Writer:** David Walker      **Deadline for Report:** 05/11/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** Deferred from the Executive meeting of 06/10/2009 to reflect the outcomes of the currenet MoreforYork work in blueprinting the income workshream.

**Consultees:** N/A

**Background Documents:** Committee Report for Debt Policy

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

**By Chief Officers at** CMT      **on:** 23/09/09

**By Political Group Leaders on:**

**By Strategic Policy Panel (if required) on:**

#### **Post-Decision**

**By Strategic Policy Panel (if Required) on:**



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:** Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Monitor 2

**Description:** Purpose of report: To update Members on the performance of the treasury management function.

Members are asked to: Approve the content of the report.

**Wards Affected:**

**Report Writer:** Ross Brown, Louise Branford-White

**Deadline for Report:**

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ross Brown, Louise Branford-White

ross.brown@york.gov.uk, louise.branford-white@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Treasury Management Monitor 2

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:** Service Monitoring; Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Performance & Finance Monitor 2

**Description:** Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: to agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Peter Lowe, Janet Lornie      **Deadline for Report:** 23/10/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Peter Lowe, Janet Lornie

peter.lowe@york.gov.uk, janet.lornie@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Performance & Finance Monitor 2

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:



Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:** Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 2

**Description:** Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: to agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Louise Branford- White, Ross Brown      **Deadline for Report:** 23/10/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Louise Branford-White, Ross Brown

louise.branford-white@york.gov.uk, ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Capital Programme Monitor 2

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 04/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 17/11/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Economic Masterplan and York Renaissance Team

**Description:** Purpose of report: To take forward recommendations originally proposed by the Future York Group to undertake an economic masterplan of the city to provide greater certainty for future investment and development. In addition, to provide greater certainty for developers through the establishment of a York Renaissance Team to maximise the economic and design potential of major developments in the City. The aim is for the economic masterplan to be completed by Spring 2010 and that this will guide a 3 year programme to be undertaken by the York Renaissance Team.

Members are asked to: To seek the approval of the Executive to undertake an economic masterplan for the city and to establish a York Renaissance Team, both to be fully funded by Yorkshire Forward.

**Wards Affected:**

**Report Writer:** Roger Ranson **Deadline for Report:** 05/11/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Roger Ranson

roger.ranson@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Economic Masterplan and York Renaissance Team

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT

on: 04/11/09

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 17/11/09

**Keyword:** Health; Crime & Disorder;  
Legal; Health, well-being and  
care;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sales of Age Restricted Products

**Description:** Purpose of report: To seek the approval of the Executive Member for Neighbourhoods for the programme of action for the next 12 months in relation to the enforcement of the Children and Young Persons (Protection from Tobacco) Act 1991 in relation to cigarettes/tobacco and the Anti-Social Behaviour Act 2003 in relation to aerosol paint.

Members are asked to: Adopt the suggested programme of enforcement action.

**Wards Affected:** All Wards;

**Report Writer:** Colin Rumford

**Deadline for Report:** 03/11/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Colin Rumford

colin.rumford@york.gov.uk

**Implications** Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Sales of Age Restricted Products

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 17/11/09

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Kerbside Recycling and Alternate Week Collection Expansion - Petitions - Update from consultation

**Description:** Purpose of report: To advise the Executive Member for Neighbourhood Services of the Outcome of the consultation in the area from where petitions were received and considered at the Decision Session on 15th September.

Members are asked to: Comment on the results and decide on the proposed outcome.

**Wards Affected:** Guildhall Ward;

**Report Writer:** Geoff Derham

**Deadline for Report:** 03/11/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Geoff Derham

geoff.derham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Residents of the petition area

**Background Documents:** Committee Report for Kerbside Recycling and Alternate Week Collection Expansion - Petitions - Update from consultation

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision



*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 17/11/09

**Keyword:** Transport; Service Monitoring;  
Environment; Budget;  
Economics and finance;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Neighbourhood Services Capital Monitoring Update

**Description:** Purpose of report:  
To update Exec member on the capital position of the portfolio  
and request decisions on amends to the list of works.  
  
Members are asked to:  
Note the performance position of te portfolio and approve change  
to list of works.

**Wards Affected:** All Wards;

**Report Writer:** Andy Binner, **Deadline for Report:** 03/11/09  
Rachel Harrison

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Andy Binner, Rachel Harrison, Management Accountant

rachel.harrison@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Neighbourhood Services Capital  
Monitoring Update

### Call-In

If this item is called-in either pre or post decision, it will 26/10/09  
be considered by Scrutiny Management Committee on:

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 17/11/09

**Keyword:** Transport; Environment; Property; Legal; Budget; People and organisations; Business and industry; Life in the community; Health, well-being and care; Transport and infrastructure; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highway Maintenance, Advance design on programmes for 2010 - 2011

**Description:** Purpose of report: Approval to carry out works on the public highway.

Members are asked to: Approve the advanced programme of schemes.

**Wards Affected:** All Wards;

**Report Writer:** Andy Binner

**Deadline for Report:** 03/11/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Andy Binner

**Implications:** Highways

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Highway Maintenance, Advance design on programmes for 2010 - 2011

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 12/10/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/12/09

**Keyword:** Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Minutes of Working Groups

**Description:** Purpose of the report: This report presents the minutes of recent meetings of the Young People's Working Group, the LDF Working Group and the Social Inclusion Working Group and asks Members to consider the advice given by the Groups in their capacity as advisory bodies to the Executive.

Members are asked to: Note the minutes and to decide whether they wish to approve the specific recommendations made by the Working Groups, and /or respond to any of the advice offered by the Working Groups.

### Wards Affected:

**Report Writer:** Jayne Carr

**Deadline for Report:** 17/11/09

**Lead Member:** Leader

**Lead Director:** Chief Executive

**Contact Details:** Jayne Carr, Democracy Officer

jayne.carr@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Minutes of Working Groups

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### Internal Clearance Process

Pre-Decision

By Chief Officers at CMT

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/12/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Environment; Property; Budget;

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Mercury Abatement of Flue Gases - York Crematorium

**Description:** Purpose of report: To advise members of the statutory requirement to abate mercury in flue gases from crematoria and to seek support and guidance in respect of action to be taken at York Crematorium.

Members are asked to: Consider the options for the abatement of 2 or 3 cremators and offer advice to support the budget process.

**Wards Affected:** All Wards;

**Report Writer:** Dick Haswell

**Deadline for Report:** 19/11/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Dick Haswell

dick.haswell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of



thes levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:**

**Consultees:** Property, Emergency Planning

**Background Documents:** Committee Report for Mercury Abatement of Flue Gases - York Crematorium

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 29/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/12/09

**Keyword:** Environment; Be significant  
interms of its effects on  
communities;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** National Service Planning Requirements

**Description:** Purpose of the Report: This report requests Members to consider a decision referred by the Executive Member for Neighbourhood Services on the 15 September 2009. This referral was made in accordance with the delegation scheme detailed in the Council's Constitution.

Members are asked to: Consider the Executive Member's recommendation as indicated in the above resolution.

**Wards Affected:**

**Report Writer:** Laura Bootland

**Deadline for Report:** 19/11/09

**Lead Member:**

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Laura Bootland, Democracy Officer

[laura.bootland@york.gov.uk](mailto:laura.bootland@york.gov.uk)

**Implications**

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:** It is significant in terms of  
its effect on communities

**Making Representations:**

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for National Service Planning requirements

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

*By Chief Officers at* QCG (No meeting - *on:*  
Circulation Deadline  
only)

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Corporate Fairness & Inclusion Strategy

**Description:** Purpose of report: To summarise the Corporate Fairness & Inclusion Strategy and Single Corporate Equality Scheme 2009-12.

Members are asked to: Approve the Corporate Fairness & Inclusion Strategy and Single Corporate Equality Scheme 2009-12 and recommend it to Council.

**Wards Affected:** All Wards;

**Report Writer:** Evie Chandler **Deadline for Report:** 19/11/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Evie Chandler

evie.chandler@york.gov.uk

**Implications** Equalities

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Social Inclusion Working Group  
Staff Equalities Reference Group  
Relevant Officers and Directorate Equality Leads

**Background Documents:** Committee Report for Corporate Fairness & Inclusion Strategy

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 21/10/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Six Monthly Speed Review

**Description:** Purpose of report: Report will update on the Speed Review Process, giving information on where issues have been reported and where the process has highlighted possible speed reduction measures.

Members are asked to: To support the recommendations.

**Wards Affected:**

**Report Writer:** Trish Hirst

**Deadline for Report:** 20/10/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Trish Hirst

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Six Monthly Speed Review

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 20 mph Speed Limits

**Description:** Purpose of report: Five petitions have been received requesting 20mph speed limits. The petitions relate to Newlands Drive, Nunmill Street, Scarcroft Hill, Lidgett Grove and city wide for all residential areas. The report will refer to the results of the Portsmouth citywide scheme and previous reports brought to Members consider the options and implications for implementing 20mph citywide speed limits. The report will inform Members of the criteria that have been developed to assist in identifying and prioritising areas within the city where it may be appropriate to implement 20mph speed limits and proposals for trial sites.

Members are asked to: Approve the recommendations in relation to the petition request and trial areas.

**Wards Affected:**

**Report Writer:** Ruth Stephenson **Deadline for Report:** 20/10/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ruth Stephenson

ruth.stepenson@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 20 mph Speed Limits

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2009/10 City Strategy Capital Programme Monitor 2 Report

**Description:** Purpose of report: Report sets out progress to date on schemes in the capital programme, and requests budget amendments to take account of progress delivering projects.

Members are asked to: Note progress and approve amendments to budgets.

**Wards Affected:**

**Report Writer:** Tony Clarke

**Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 2009/10 City Strategy Capital Programme Monitor 2 Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strensall Road extension of 40mph speed limit

**Description:** Purpose of report: Report seeks approval to carry out road safety improvements along Strensall Road at Towthorpe.

Members are asked to: Consider the proposed options to extend the existing 40mph speed limit, and approve the recommended scheme for implementation.

**Wards Affected:**

**Report Writer:** Graham Kelly **Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Graham Kelly

graham.kelly@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Strensall Road extension of 40mph speed limit

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Wigginton B1363 Mill Lane junction improvements

**Description:** Purpose of report: Report seeks approval to carry out road safety improvements at the Mill lane junction with the B1363 Sutton Road in Wigginton.

Members are asked to: Consider the proposed options to introduce traffic signals and a 40mph speed limit, and approve the recommended scheme for implement.

**Wards Affected:** Haxby & Wigginton Ward;

**Report Writer:** Graham Kelly

**Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Graham Kelly

graham.kelly@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Wigginton B1363 Mill Lane junction improvements

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Dunnington A166 Church Balk junction improvements

**Description:** Purpose of report: Report seeks approval to carry out road safety improvements at the Church Balk junction with the A166 Stamford Bridge Road in Dunnington.

Members are asked to: Consider the proposed options to introduce traffic islands and changes to road markings, and approve the recommended scheme for implementation.

**Wards Affected:**

**Report Writer:** Graham Kelly

**Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Graham Kelly

graham.kelly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Dunnington A166 Church Balk junction improvements

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Investigation into the status of Grange Lane, Rufforth

**Description:** Purpose of report: Report seeks to determine whether or not to make a Definitive Map Modification Order to add Grange Lane to the Definitive Map and Statement. If it is determined that there is enough evidence to suggest public rights are reasonably alleged to subsist then a DMMO would be made. If no objections are received to the Order the lane would be added to the Definitive Map by end of the March 2010.

Members are asked to: Report will ask members to consider 2 options available.

**Wards Affected:**

**Report Writer:** Alison Newbould      **Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Investigation into the status of Grange Lane, Rufforth

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Proposal to restrict public rights over 7 alleyways in the Southbank area of Micklegate Ward, York

**Description:** Purpose of report: The report is in response to a proposal put forward by Safer York Partnership to restrict public use over these alleyways in order to help reduce crime and anti-social behaviour in the area.

Members are asked to: Report considers options to progress the matter.

**Wards Affected:**

**Report Writer:** Emily Machin

**Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Emily Machin

emily.machin@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Proposal to restrict public rights over 7 alleyways in the Southbank area of Micklegate Ward, York

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Proposal to restrict public rights over the alleyway between St Paul's Terrace and Railway Terrace, Holgate Ward, York

**Description:** Purpose of report: Report is in response to the receipt of requests made by Councillors and residents to restrict public use over this alleyway in order to help reduce crime and anti-social behaviour associated with it.

Members are asked to: To consider two options to progress the matter.

**Wards Affected:**

**Report Writer:** Emily Machin **Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Emily Machin

emily.machin@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Proposal to restrict public rights over the alleyway between St Paul's Terrace and Railway Terrace, Holgate Ward, York

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/12/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Proposal to restrict public rights over 10 alleyways in the Leeman Road area of Holgate Ward, York

**Description:** Purpose of report: The report is in response to a proposal put forward by Safer York Partnership, Councillors and requests from residents to restrict public use over these alleyways in order to help reduce crime and anti-social behaviour in the area.

Members are asked to: Report considers options to progress the matter.

**Wards Affected:**

**Report Writer:** Emily Machin

**Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Emily Machin

emily.machin@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Proposal to restrict public rights over 10 alleyways in the Leeman Road area of Holgate Ward, York

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 08/12/09 **Keyword:** Leisure and culture;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

**Description:** Purpose of report: To identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

Members are asked to: Identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

**Wards Affected:** All Wards;

**Report Writer:** Dave Meigh **Deadline for Report:** 24/11/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 21/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 08/12/09                      **Keyword:** Leisure and culture;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Twenty first century learning, twenty first century library: Staffing structures

**Description:** Purpose of report: To agree a revised staffing structure for the library service

Members are asked to: Agree a revised staffing structure for the library service

**Wards Affected:** All Wards;

**Report Writer:** Fiona Williams                      **Deadline for Report:** 27/10/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Fiona Williams

fiona.williams@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Library Service Staffing Structure

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 08/12/09 **Keyword:** Leisure and culture;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Twenty first century learning, twenty first century library: Staffing structures

**Description:** Purpose of report: To agree a new staffing structure for the Adult and Community Education Service to be effective from 1st January 2010

Members are asked to: Agree a revised staffing structure

**Wards Affected:** All Wards;

**Report Writer:** Fiona Williams, **Deadline for Report:** 27/10/09  
Alistair Gourlay

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Fiona Williams, Alistair Gourlay

fiona.williams@york.gov.uk, alistair.gourlay@york.gov.uk

**Implications** Resources

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Twenty first century learning, twenty first century library: Staffing structures

**Call-In**  
If this item is called-in either pre or post decision, it will 23/11/09  
be considered by Scrutiny Management Committee on:

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 08/12/09 **Keyword:** Education and skills;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority (LA) School Governors

**Description:** Purpose of report: Provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or reappointment, of the listed nominees. The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties. Effects will be seen immediately after appointment as nominees take up their governor roles

Members are asked to: To agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending, or have ended, and who would like to stand for a further term of office

**Wards Affected:** All Wards;

**Report Writer:** Sue Pagliaro **Deadline for Report:** 24/11/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

### Making Representations:

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Appointments of Local Authority (LA) School Governors

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 21/12/09

### Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 15/12/09 **Keyword:** Budget;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Accounts Submitted for Write Off

**Description:** Purpose of report: The Executive Member is asked to note uncollectable debts that have been written off under delegated powers.

Members are asked to: Consider writing off sums that exceed the delegated authority.

**Wards Affected:**

**Report Writer:** David Walker **Deadline for Report:** 01/12/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Accounts Submitted for Write Off

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at* on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/12/09

**Keyword:** Education;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** 14-19 Reforms

**Description:** Purpose of report: The report will summarise the LA's 14-19 Plan (a statutory appendix of the CYPP) which sets out priorities for developments to 2015 and takes account of the transfer of 16-19 funding and associated commissioning role to the LA in April 2010.

Members are asked to: 1. Endorse the strategic approach set out in the 14-19 plan and arrangements associated with the 16-19 funding transfer. 2. In support of a major strand of the 14-19 plan, agree that the Council play a leading role in the development of an enlarged Apprenticeship programme for 16-19 year olds in the City.

**Wards Affected:** All Wards;

**Report Writer:** John Thompson      **Deadline for Report:** 03/12/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** John Thompson

john.thompson@york.gov.uk

**Implications:** Equalities

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 14-19 Reforms

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 21/12/09

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at* CMT

*on:* 02/12/09

*By Political Group Leaders on:*



*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/12/09

**Keyword:** Property; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Former Lowfields School, Dijon Avenue, Acomb

**Description:** Purpose of report: To ask for approval of demolition of the school buildings prior disposal of the site. And to approve that the work is funded from prudential borrowing.

Members are asked to: Approve both the recommendations.

**Wards Affected:** Acomb Ward; Westfield Ward;

**Report Writer:** Neil Hindhaugh **Deadline for Report:** 03/12/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of People and Improvement

**Contact Details:** Neil Hindhaugh

neil.hindhaugh@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** Through the Corporate Asset Management Group

**Consultees:** N/A

**Background Documents:** Committee Report for Former Lowfields School, Dijon Avenue, Acomb

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 21/12/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 26/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/12/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property;

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Accommodation Project - New Headquarters Contract Award

**Description:** Purpose of report: To present the outcomes of the evaluation of the competitive process for the delivery of the council's new headquarters building. Seeking members approval to award the contract to the winning bidder. The winning bidder will then be notified and a contract will be entered into in the new year to deliver a new HQ building by the end of 2012.

Members are asked to: To approve the recommendation to award the contract for the delivery of a new headquarters building to the winning bidder.

**Wards Affected:**

**Report Writer:** Maria Wood, Ian Asher      **Deadline for Report:** 03/12/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Maria Wood, Ian Asher

maria.wood@york.gov.uk, ian.asher@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Accommodation Project - New Headquarters Contract Award

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 21/12/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at CMT on: 02/12/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 05/01/10

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Bootham Cycle Crossing Facility

**Description:** Purpose of report: Reports on a scheme that would provide a missing link in York's cycle network, and form part of the Haxby to Station route.

The decision was due to be made on this item at a meeting on 1 December but due to feedback from the consultation process the item will now be considered at a meeting on 5 January.

Members are asked to: Members are asked to consider the outcome of further feasibility work and consider an alternative proposal for public consultation.

**Wards Affected:**

**Report Writer:** Tom Blair **Deadline for Report:** 17/11/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Tom Blair

tom.blair@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Bootham Cycle Crossing Facility

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 11/01/10

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 19/01/10

**Keyword:** Environment; Budget; Be significant in terms of its effects on communities;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Expansion of Kerbside Boxes

**Description:** Purpose of report: Information only.

Members are asked to: Note the report.

**Wards Affected:** All Wards;

**Report Writer:** Geoff Derham **Deadline for Report:** 01/12/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Geoff Derham

geoff.derham@york.gov.uk

**Implications:** Equalities

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Committee Report for Expansion of Kerbside Boxes

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/11/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/01/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Report back on Changes to the Constitution

**Description:** This report will set out details of the changes to the constitution resulting from the abolition of the Shadow Executive agreed at Full Council on 15 October 2009.

Members are asked to: Receive details of the changes in accordance with article 16 of the constitution.

**Wards Affected:** All Wards;

**Report Writer:** Alison Lowton

**Deadline for Report:** 19/11/09

**Lead Member:** Leader

**Lead Director:** Chief Executive

**Contact Details:** Alison Lowton, Interim Head of Civic, Democratic and Legal Services

alison.lowton@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/a

**Background Documents:** Committee Report for Report back on Changes to the Constitution

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 07/12/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 26/11/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/01/10

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Corporate Asset Management Update Report

**Description:** Purpose of report: To advise on progress with the Corporate Asset Management Plan against each of the original property outputs.

Members are asked to: Approve the recommendations made in the report.

**Wards Affected:**

**Report Writer:** Philip Callow, Tim Bradley  
**Deadline for Report:** 07/01/10

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Philip Callow, Tim Bradley

philip.callow@york.gov.uk,

**Implications**

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Corporate Asset Management Update Report

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 25/01/10

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at CMT on: 06/01/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 16/02/10 **Keyword:** Budget;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Accounts Submitted for Write Off

**Description:** Purpose of report: The Executive Member is asked to note un collectable debts that have been written off under delegated powers.

Members are asked to: Consider writing off sums that exceed the delegated authority.

**Wards Affected:**

**Report Writer:** David Walker **Deadline for Report:** 02/02/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Accounts Submitted for Write Off

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/02/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at \_\_\_\_\_ on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/10

**Keyword:** Service Monitoring; Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Performance & Finance Monitor 3

**Description:** Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: to agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Peter Lowe, Janet Lornie      **Deadline for Report:** 20/01/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Peter Lowe, Janet Lornie

peter.lowe@york.gov.uk, janet.lornie@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Performance & Finance Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 03/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:



Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/10

**Keyword:** Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 3

**Description:** Purpose of report: Provision of the latest forecast of the council's financial and performance position.

Members are asked to: Agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Louise Branford- White, Ross Brown      **Deadline for Report:** 22/01/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Louise Branford-White, Ross Brown

louise.branford-white@york.gov.uk, ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Capital Programme Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 03/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/10

**Keyword:** Budget;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Monitor 3

**Description:** Purpose of report: To update Members on the performance of the treasury management function

Members are asked to: Approve the contents of the report.

**Wards Affected:**

**Report Writer:** Ross Brown, Louise Branford-White **Deadline for Report:** 22/01/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ross Brown, Louise Branford-White

ross.brown@york.gov.uk, louise.branford-white@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Treasury Management Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 03/02/10

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/10

**Keyword:** Policy Framework;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Information Governance Policy & Strategy 2010

**Description:** Purpose of report: For information at: Review and update of the 2007 strategy taking account of new guidance and internal developments.  
Salient points are: No Request of additional resources. Service by service review is the strategy. LGA backing. Internal drivers are HQ move and More for York .

Members are asked to:

**Wards Affected:** All Wards;

**Report Writer:** Robert Beane      **Deadline for Report:** 04/02/10

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Robert Beane

robert.beane@york.gov.uk

**Implications** Legal

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** N/A

**Consultees:** Directors

**Background Documents:** Committee Report for Information Governance Policy & Strategy 2010

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/02/10

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 09/03/10 **Keyword:** Education;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority School Governors

**Description:** Purpose of report: · This report provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or re-appointment, of the listed nominees· The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties.· Effects will be seen immediately after appointment as nominees take up their governor roles.

Members are asked to: agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending or have ended and who would like to stand for a further term of office

**Wards Affected:** All Wards;

**Report Writer:** Sue Pagliaro **Deadline for Report:** 23/02/10

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Appointments of Local Authority School Governors

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 22/03/10

### Internal Clearance Process

Pre-Decision  
By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*